

APPLICATION FOR ADMISSION TO  
MASTER'S PROGRAMS  
OF SHANGHAI UNIVERSITY  
2024-2025



2024-2025 上海大学  
国际硕士研究生招生简章



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0086-21-66136615



上海大学  
SHANGHAI UNIVERSITY



## ABOUT SHU

Shanghai University (SHU) is a member University of Project 211 and a leading comprehensive university co-sponsored by the Ministry of Education and Shanghai Municipality. It is among Shanghai's first pilot programs of high-level construction of local university. As a university with first-class discipline construction qualified by the Ministry of Education, SHU reaches 271st in the ARWU Academic Ranking of World Universities 2023. In the US News World University Rankings (2023), SHU ranks 421st around the world, 41st in the Chinese mainland, and 5th in Shanghai.

SHU offers a wide range of disciplines, covering philosophy, economics, law, education, literature, history, natural science, engineering, medical science, management, art, multi-discipline, etc. 11 of these disciplines are global Top 1%: Engineering Science, Materials Science, Chemistry, Computer Science, Environmental Ecology, Mathematics, Social Sciences, Physics, Clinical Medicine, Biology and Biochemistry, Economics and Business.

There are more than 40,000 full-time students in Shanghai University, including 2730 international students from more than 150 countries. Modern campuses

with well-equipped dormitory and sports facilities, and easy accessibility with subway nearby provide a pleasant environment for students of different languages and cultures to study here.

## ADMISSION METHOD

**Application documents assessment,** including documents review, online test, and interviews, etc.

For the list and tuition of Master's Programs, please refer to the **attached List of Master's Programs**

## IMPORTANT DATE

**Date of Application:**

**November 30th, 2023 to June 30th, 2024.**

**Date of School:**

The end of August to the beginning of September, 2024

**Date of Registration:** The specific registration time will be notified on the official website.







## ELIGIBILITY

1. Be a citizen of a country other than the PRC and in good health both mentally and physically.

### 2. Language Proficiency

#### 2.1 Chinese-taught programs:

**HSK certificates within two years are required** (HSK refers to Chinese Proficiency Test. You can find information on: [www.chinesetest.cn](http://www.chinesetest.cn)):

HSK 5 above 180 for Science, Engineering, Economics, Management and Art;

HSK 5 above 210 for Humanities.

#### ✧ HSK Exemptions

The following types of applicants are exempt from taking the HSK:

- ✓ Native speaker of Chinese;
- ✓ The previous degree is fully taught in Chinese.

#### 2.2 English-taught programs:

IELTS (A) 6.5 or TOEFL IBT 90 or above received within the recent two years, (TOEFL MyBest™ & TOEFL essentials scores accepted)

Other internationally recognized English proficiency tests with scores of the same level and proof of certificates is needed.

#### ✧ TOEFL or IELTS Exemptions

The following types of applicants are exempt from taking the TOEFL or IELTS:

- ✓ Native speakers of English;
- ✓ The previous degree is fully taught in English.

### 3. Academic Requirement

#### 3.1 Applicant need to hold a Bachelor's degree or its equivalent when applying for a Master's program;

*Graduates who did not receive their degree certificates at the time of application should provide pre-graduation certificates issued by their schools or colleges to prove their ability to graduate smoothly and obtain their degree certificates by the end of July 2024.*

#### 3.2 Accepted by a prospective professor at Shanghai University

*Choose supervisor online when choosing a major in the online application system and get accepted by a prospective professor.*

*Please note that it is not required to choose supervisor for the programs of School of Economics, MBA center and SILC Business School. The School will arrange soon after registration at Shanghai University.*

#### 3.3 Relevant postgraduate academic background is required, with GPA 2.5 or above (Note: 4-Point GPA System) ;

#### 3.4 Students applying to programs of arts must have relative academic background and submit a portfolio. Please refer to detailed application



## ELIGIBILITY

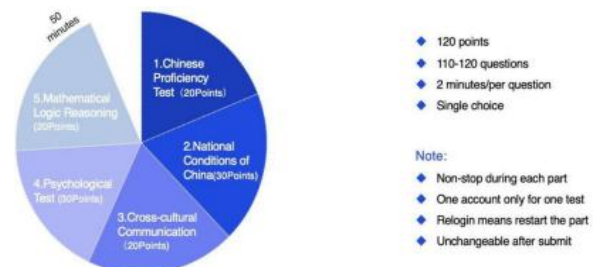
requirements under the program  
introduction on application website.

3.5 Some colleges give priority to  
applicants with work experience, such  
as MBA Center.

## Application&Admission



following pie chart and samples:



### 1. Shanghai University Security and Background Check (SBC) for International Students

The purpose of SBC is to check whether the applicant's personal condition is appropriate to enter the University. It includes questions about the applicant's personal background, education background and physical health. Please note that you must answer truthfully for verification, and the results will be put on record by Shanghai University.

### 2. University Qualification Assessment (UQA) for International Students

2.1 Only individual international applicants for degree programs are required to take UQA,

which aims to evaluate whether an international student is eligible for degree programs in Shanghai University. Here is the portal for UQA: <https://apply.shu.edu.cn/>. Please note that you should take this test seriously, as the test results will be taken as an important consideration for admission. More information about UQA could be found in the

### 2.2 Samples (for applicants with no Chinese study experience)

Have you studied Chinese before? (If you choose "No", this part of test will be skipped)

A: Yes, continue this part

B: Never, skip this part



### 3. About Interview

An interview will be arranged and conducted by the recruitment staff and professors via video conferencing or telephone for shortlisted candidates who have passed SBC and UQA. The interview is expected to last for 10-15 minutes, and the language used depends on the language of instruction of your degree program.

### 4. Tuition Deposit Payment

All applicants of degree programs must pay the tuition deposit (One-year or half a year tuition fee) after receiving the E-admission notice within 20 working days. If the payment is not completed after 20 days, it would be regarded as giving up. For detailed deposit policies, please refer to the attached **Policies on Tuition Deposit Payment for Shanghai University International Students**.

## Application Materials

#### ☒ ID Photo

The passport-size photo (one-inch, 390\*570) should be taken within the last six months, bareheaded, full-faced with blue-color background; the photo is required to submit as JPG image less than 100kb.

#### ☒ Information Page of Passport

A clear copy of your valid passport with your

name, photo, birth date, place of birth, date of issue, date of expiry; Visa page is required For applicants who are currently in China.

Visa page is required for applicants who are not in their home country.



#### ☒ Selfie Video

Applicants should submit a video including self-introduction and study plan in China.

avi, mov, or mp4 less than 50 MB are accepted. The language of the video should be consistent with the language of the program you are applying for (English or Chinese).

#### ☒ Highest Degree Certificate and Official Transcripts



## Application Materials

Graduates-to-be should present an original or notarized copy of pre-graduation certificate, and official transcripts of all courses completed by the time of application.

### ☒ **Language Proficiency Certificate**

If the score sheet is not available at the time of application, applicants may upload a screen shot of your scores. But the original score sheet is required when registration. You're highly recommended to upload color copies.

### ☒ **Statement of Financial Support**

(You can download at <https://apply.shu.edu.cn/application/index>)

### ☒ **Two Letters of Recommendation with Signature**

Written in English or Chinese by two different professors or associate professors or experts from related fields.

The referee's signature and contact information are necessary. And the date of recommendation letter should not be earlier than September, 2023.

### ☒ **Choose Supervisor online and Get Accepted**

Please note that it is not required to choose supervisor for School of Economics, MBA center and SILC Business School.

### ☒ **Research Plan (including study plan**

### **and research proposal in China)**

Written in English or Chinese (according to the teaching language of the program), more than 800 words, including research achievements so far (e.g. title and abstracts of graduation thesis or published paper), reasons of choosing SHU, study and research plan, future career plan, etc. (You can download the sample of Research plan at <https://apply.shu.edu.cn/application/index>)

### ☒ **Certificate of No Criminal Record**

Note: for any applicants who can not get the *Certificate of No Criminal Record* at home country, please sign the *No criminal record Commitment* with Shanghai University.

(You can download at <https://apply.shu.edu.cn/application/index>)

### ☒ **Academic Research Documents (Refer to Departmental standards)**

Applicants for art majors should provide relevant artworks (painting, audios or videos).

#### **Please Note:**

1. Documents not in Chinese or English should be accompanied with translations from notaries or issuing departments.
2. During application, only need to upload the scanned documents, (You are highly recommended to upload the color copies)





## Application Materials





and the original documents should be provided for reference when registration.

3. The research plan for applying for the major of Drama and Film Studies should be no less than 2000 words. The content can be combined with your own interests, learning and work experience, to explain your research direction, the reasons, and future study plan.

## Fees

Medium of Instruction	Subject Category	Application Fee (RMB)	Tuition Fee (RMB / Year)	Tuition Deposit (RMB)
Chinese	Humanities	500	Please refer to the school information website to find more information.	One-year or half year tuition
	Science or Engineering, Economics or Management			
	Art			
English	Humanities			
	Science or Engineering, Economics or Management			
	Art			

Note:

-  For the tuition information of each major, please refer to Appendix 1 - 2024 Master's Degree Enrollment Majors Catalogue of Shanghai University.
-  **The tuition fee and the tuition deposit for the programs of SILC Business School (SILC) should be paid to the bank account of SILC.**  
Application fees are not refundable, whether admitted or not. The tuition deposit payment
-  please refer to the attached **Policies on Tuition Deposit Payment for Shanghai University International Students.**
-  The MBA Center provides academic scholarships for Business Administration (global local MBA) majors. For details, please consult the enrollment staff of the MBA Center.



## Bank Account Information



### 1. Application Fees Bank Account:

**For Foreign Currency such as USD, JPY**

**Beneficiary's Name:** Shanghai University

**Beneficiary's Account No.:**

98211454800000228

**Beneficiary's Bank Name:**

Shanghai Pudong Development Bank,  
Jingan Sub-branch, Shanghai, P.R.China

**(SWIFT NO. SPDBCNSHXXX)**

**For CNY**

Shanghai Gonghe Sub-Branch,  
Agricultural Bank of China, P.R.China

**Account No.:** 03358400801000968

**Beneficiary:** Shanghai University

Note: Please do not transfer RMB to the two banks accounts above from out of China.

### 2. Tuition Fees Bank Account:

**For Foreign Currency such as USD, JPY**

**Beneficiary's Name:** Shanghai University

**Beneficiary's Account No.:**

98211454800000228

**Beneficiary's Bank Name:**

Shanghai Pudong Development Bank, Jingan  
Sub-branch, Shanghai, P.R.China

**(SWIFT NO. SPDBCNSHXXX)**

**For CNY**

Shanghai Gonghe Sub-Branch, Agricultural  
Bank of China, P.R.China

**Account No.:** 03358400801000968

**Beneficiary:** Shanghai University

### **SILC Business School, Shanghai University (SILC)**

**For Foreign Currency such as USD, JPY**

**Beneficiary's Name:** SILC Business School,  
Shanghai University

**Beneficiary's Account No.:**

31634000002047078

**Beneficiary's Bank Name:**

BANK OF SHANGHAI

**(SWIFT NO. BOSH CNSH)**

**Beneficiary's Address:** No 20 CHENGZHONG  
ROAD, JIADING DISTRICT, SHANGHAI

**For CNY**

**Account Name:** 上海大学悉尼工商学院

**Account No.:** 31634000002047078

**Bank Name:** 上海银行沪太支行





## Bank Account Information

Note:

- ✉ Please do not transfer RMB to the above SILC accounts out of China. Please transfer equivalent amount by USD or EURO when you make international remittance.
- ✉ Types of scholarship are available for international student at Shanghai University. More information please refer to the **Scholarship Application Guide**.

## Contact Us

### 📍 International Students Admissions Office

College of International Education,  
Shanghai University

Add: No. 99 Shangda Road, BaoShan District,  
Shanghai 200444, China.

Tel: 0086-21-66136615

Email: [apply9@oa.shu.edu.cn](mailto:apply9@oa.shu.edu.cn)

Contact: Ms. WANG Jing

Website: <https://apply.shu.edu.cn/>

### 📍 For SILC Programs, please contact SILC

Add: No. 20 Chengzhong Rd., Jiading District,  
Shanghai, 201899

Tel: +86 21-69980028 ext 92011

Email: [admission.silc@oa.shu.edu.cn](mailto:admission.silc@oa.shu.edu.cn)

Contact: Ms. DING Mengjiao





## Appendix 1 List of Master's Programs

### 1.1 List of Master's Programs taught in Chinese

College	Program	Degree Category	Length of Schooling	Language of Instruction
School of Management <a href="http://www.ms.shu.edu.cn">http://www.ms.shu.edu.cn</a>	Tourism Management	Academic	2.5	Chinese
	Accounting	Academic	2.5	Chinese
	Management Science & Engineering	Academic	2.5	Chinese
	Corporate Management	Academic	2.5	Chinese
SILC Business School <a href="https://shusilc.shu.edu.cn">https://shusilc.shu.edu.cn</a>	Finance	Professional	2	Chinese
	Management Science and Engineering	Academic	2.5	Chinese
	Corporate Management	Academic	2.5	Chinese
	Regional Economics	Academic	2.5	Chinese
School of Mechatronic Engineering and Automation <a href="http://www.auto.shu.edu.cn">http://www.auto.shu.edu.cn</a>	Mechanical Manufacture and Automation	Academic	2.5	Chinese
	Mechatronic Engineering	Academic	2.5	Chinese
	Mechanical Design and Theory	Academic	2.5	Chinese
	Precision Instruments and Machinery	Academic	2.5	Chinese
	Measurement Technology and Instruments	Academic	2.5	Chinese
	Electrical Engineering	Academic	2.5	Chinese
	Control Science and Engineering	Academic	2.5	Chinese
	Mechanical Engineering	Professional	2.5	Chinese
	Resources and Power	Professional	2.5	Chinese
	Electronic Information	Professional	2.5	Chinese
School of Economics <a href="http://www.soe.shu.edu.cn">http://www.soe.shu.edu.cn</a>	International Trade	Academic	2.5	Chinese
	Finance	Academic	2	Chinese
	International Business	Academic	2	Chinese
School of Life Sciences <a href="http://www.bio.shu.edu.cn">http://www.bio.shu.edu.cn</a>	Biology	Academic	3	Chinese
	Biochemical engineering	Academic	3	Chinese
	Biomedical engineering	Academic	2.5	Chinese
	Food science	Academic	3	Chinese
	Biology and Medicine Professional degree	Academic	2.5	Chinese
	Chinese Language and Literature	Academic	3	Chinese



## Appendix 1 List of Master's Programs

College of Liberal Arts <a href="http://cla.shu.edu.cn">http://cla.shu.edu.cn</a>	Chinese History	Academic	3	Chinese
	Specialized History	Academic	3	Chinese
	Ancient Chinese History	Academic	3	Chinese
	Modern and Contemporary Chinese History	Academic	3	Chinese
	World History	Academic	3	Chinese
Shanghai Film Academy <a href="http://www.suftv.shu.edu.cn">http://www.suftv.shu.edu.cn</a>	Direction of Drama and Film Studies	Academic	3	Chinese
	Direction of Art Studies	Academic	3	Chinese
	Film	Professional	3	Chinese
	Film and Television Information Processing Technology and Application Direction	Professional	2.5	Chinese
	Computer Science and Technology	Academic	2.5	Chinese
	Digital Media Creative Engineering	Academic	2.5	Chinese
Shanghai Academy of Fine Arts <a href="http://www.arts.shu.edu.cn">http://www.arts.shu.edu.cn</a>	Artistic Theory	Academic	3	Chinese
	Fine Arts	Academic	3	Chinese
	Design Science	Academic	3	Chinese
	Architecture	Academic	3	Chinese
	Fine Arts	Academic	3	Chinese
	Art Design	Academic	3	Chinese
	Art and Calligraphy	Professional	3	Chinese
	Design Science	Professional	3	Chinese
School of Journalism and Communication <a href="http://sjc.shu.edu.cn">http://sjc.shu.edu.cn</a>	Journalism & Communication	Academic	3	Chinese
	Master of Journalism & Communication	Professional	2	Chinese
School of Computer Engineering & Science <a href="http://cs.shu.edu.cn">http://cs.shu.edu.cn</a>	Computer Science & Technology	Academic	2.5	Chinese
	Software engineering	Academic	2.5	Chinese
College of Science <a href="http://www.scicol.shu.edu.cn">http://www.scicol.shu.edu.cn</a>	Physics	Academic	3	Chinese
	Chemistry	Academic	3	Chinese
	Mathematics	Academic	3	Chinese



School of Sociology and Political Science  <a href="http://www.sociology.shu.edu.cn">http://www.sociology.shu.edu.cn</a>	Sociology	Academic	3	Chinese
Law School  <a href="http://www.law.shu.edu.cn">http://www.law.shu.edu.cn</a>	Master of Laws (Non Law)	Professional	3	Chinese
	The Science of Law	Academic	3	Chinese
	Master of Laws (Law)	Professional	2	Chinese
College of International Education  <a href="http://www.cie.shu.edu.cn">http://www.cie.shu.edu.cn</a>	International Chinese Language Education	Professional	2	Chinese
School of Environmental and Chemical Engineering  <a href="http://ece.shu.edu.cn">http://ece.shu.edu.cn</a>	Chemistry Engineering & Technique	Academic	2.5	Chinese
	Environmental Science & Engineering	Academic	2.5	Chinese
	Materials and Chemicals	Professional	2.5	Chinese
	Resources and Environment	Professional	2.5	Chinese
School of Marxism  <a href="https://mkszyxy.shu.edu.cn">https://mkszyxy.shu.edu.cn</a>	Philosophy	Academic	3	Chinese
School of Communications and Information Engineering  <a href="http://scie.shu.edu.cn">http://scie.shu.edu.cn</a>	Circuits & Systems	Academic	2.5	Chinese
	Electromagnetic Fields & Microwave Technology	Academic	2.5	Chinese
	Electronic Information	Professional	2.5	Chinese
	Signal & Information processing	Academic	2.5	Chinese
	Communication & Information System	Academic	2.5	Chinese



## Appendix 1 List of Master's Programs

School of Cultural Heritage and Information Management <a href="https://schim.shu.edu.cn/">https://schim.shu.edu.cn/</a>	Library Science	Academic	3	Chinese
	Library and Information Professional degree	Professional	2.5	Chinese
	Information Science	Academic	3	Chinese
	Archive Science	Academic	3	Chinese
	Museum Studies	Professional	3	Chinese
	Cultural relic	Professional	3	Chinese
School of Foreign Languages <a href="http://shf.shu.edu.cn">http://shf.shu.edu.cn</a>	Foreign Linguistics & Literature	Academic	3	Chinese
MBA Centre <a href="http://www.mba.shu.edu.cn">http://www.mba.shu.edu.cn</a>	Business Administration (Global China MBA)	Professional	2	Chinese
	Business Administration (Global Industry MBA)	Professional	2	Chinese
College of Mechanics and Engineering Science <a href="http://smes.shu.edu.cn">http://smes.shu.edu.cn</a>	Mechanics	Academic	2.5	Chinese
	Civil Engineering	Academic	2.5	Chinese
School of Physical Education <a href="https://tiyu.shu.edu.cn/">https://tiyu.shu.edu.cn/</a>	Physical Education	Professional	2	Chinese



## Appendix 1 List of Master's Programs

School of Materials Science and Engineering <a href="https://mat.shu.edu.cn/">https://mat.shu.edu.cn/</a>	Material Science& Engineering	Academic	2.5	Chinese
	Metallurgical Engineering	Academic	2.5	Chinese
Music School <a href="https://music.shu.edu.cn/">https://music.shu.edu.cn/</a>	Music	Academic	3	Chinese

### 1.2 List of Master's Programs taught in English

College	Program	Degree Category	Length of Schooling	Language of Instruction
School of Management <a href="http://www.ms.shu.edu.cn">http://www.ms.shu.edu.cn</a>	Corporate Management	Academic	2.5	English
SILC Business School, Shanghai University <a href="https://shusilc.shu.edu.cn">https://shusilc.shu.edu.cn</a>	Finance(Corporate Finance)	Professional	2	English
	Finance (Technology and Internet Finance)	Professional	2	English
	Finance(Cross-Border E-commerce)	Professional	2	English
School of MechatronicEngineering and Automation <a href="http://www.auto.shu.edu.cn">http://www.auto.shu.edu.cn</a>	Electronic Information	Professional	2.5	English
	Mechanical Manufacture & Automation	Academic	2.5	English
	Electrical Engineering	Academic	2.5	English
	Mechanical Engineering	Academic	2.5	English
	Control Science and Engineering	Academic	2.5	English
School of Economics	International Trade	Academic	2.5	English









## Appendix 1 List of Master's Programs

<a href="http://www.soe.shu.edu.cn">http://www.soe.shu.edu.cn</a>	International Business	Professional	2	English
	Finance	Professional	2	English
College of Liberal Arts <a href="http://cla.shu.edu.cn">http://cla.shu.edu.cn</a>	International Relations(International Relations and Diplomacy)	Academic	3	English
	International Relations(International Organizations and Governance)	Academic	3	English
	International Relations(International Development)	Academic	3	English
	Governance in Chinese and Global Perspective	Academic	3	English
School of Cultural Heritage and Information Management <a href="https://schim.shu.edu.cn/">https://schim.shu.edu.cn/</a>	Museum Studies	Professional	3	English
	Cultural relic	Professional	3	English
School of Sociology and Political Science <a href="http://www.sociology.shu.edu.cn">http://www.sociology.shu.edu.cn</a>	Sociology	Academic	3	English
	Demography	Academic	3	English
MBA Center <a href="http://www.shumba.cn">http://www.shumba.cn</a>	Business Administration (Global Local MBA)	Professional	2	English
School of Life Sciences <a href="http://www.bio.shu.edu.cn">http://www.bio.shu.edu.cn</a>	Biology	Academic	3	English
Shanghai Academy of Fine Arts <a href="http://www.arts.shu.edu.cn">http://www.arts.shu.edu.cn</a>	Design (Digital Media Art)	Academic	3	English
	Architecture	Academic	3	English
	Art Design	Academic	3	English
	Design	Professional	3	English
School of Journalism and Communication <a href="https://sjc.shu.edu.cn/">https://sjc.shu.edu.cn/</a>	Master of Journalism and Communication	Professional	2	English

### Note:

-  **Academic master's degree** focuses on theory and research. The main purpose is to train university teachers and researchers.
-  **Professional master's degree** focuses on training professional talents who have a solid theoretical foundation and meet the needs of actual work.
-  Please contact SILC for more details about the above SILC programs' application.
-  If there is any adjustment to the subjects, the online application system shall prevail.



# **Policies on Tuition Deposit Payment for Shanghai University**

## **International Students (for Self-paid Students)**

### **1. About Tuition Deposit Payment**

The self-paid applicants of degree programs must pay the tuition fees deposit when receiving the receiving the E-admission notice within 20 working days. If the payment is not completed after 20 days, it would be regarded as giving up.

#### **1.1 Payment Standard**

One-year or half a year tuition fee.

#### **1.2 Payment Method**

- 1) For China mainland bank Card: Wechat, Alipay, APP of Agricultural Bank of China, and its Online bank are recommended. More details Please refer to the download area <https://apply.shu.edu.cn>.
- 2) Bank transfer: for some countries and regions which do not support the oversea payment by Alipay, the bank transfer is accepted. The

Bank account information is as below:

#### **For Foreign Currency such as USD, JPY**

Beneficiary's Name: Shanghai University

Beneficiary's Account No.: 98211454800000228

Beneficiary's Bank Name:

Shanghai Pudong Development Bank, Jingan Sub-branch, Shanghai, P.R.China

(SWIFT NO SPDBCNSHXXX)

For CNY

Gonghe Sub-Branch, Zhabei District, Agricultural Bank of China, P.R.China

Account No.: 033584-00801000968

Beneficiary: Shanghai University

1.3 After payment, please log in to the application system, click "Tuition Deposit Payment", and upload the payment receipt online. After being confirmed by working staff, paper admission documents will be delivered soon.

1.4 The following types of students can be exempted from paying the tuition deposit:

- a) **Scholarship students**(including Chinese Government Scholarship, International Chinese Language Teachers Scholarship, Shanghai Government Scholarship, Shanghai University Scholarship, and CCN foundation program scholarship) .

Please log in to the application system, click "Tuition Deposit Payment", and upload the screenshot of the scholarship confirmation email. After being confirmed by working staff, paper admission documents will be delivered soon.

- b) **Degree students recommended by partner institutions of Shanghai University.**

## **2. Refund Policy**

This information refers to applicants who have paid deposit for degree programs at Shanghai University.

### **2.1 The deposit is non-refundable except the circumstances outlined below.**

**A. Withdrawing your application within 30 days after the successful deposit**

**Payment to Shanghai University bank account.** The actual paid amount will be refunded to your Chinese bank accounts only in RMB. The service fee and the exchange rate difference will be charged.

#### **B. University cancels programme**

If the University cancels program for which the applicant has accepted an offer, then all fees paid will be refunded to the applicant's Chinese bank accounts only in RMB.

#### **C. Refusal of a student visa**

Those who fail to get visa due to other reasons and provide the official statement Of visa rejection from the embassy or consulate before the deadline of registration (11 Sep, 2024), the actual paid amount will be refunded to your Chinese bank accounts only in RMB. The service fee and the exchange rate difference will be charged.

### **2.2 The deposit is non-refundable in the following circumstances:**

**A. Withdrawing your application after 30 days after the successful deposit payment to Shanghai University bank account.** The deposit will not be refunded.

**B. Admitted Students but never enrolled**  
For any admitted students who paid tuition



fee deposit, but never enrolled at Shanghai University, the deposit will not be refunded.

**C. Those who fail to apply visa due to personal reasons,** the deposit will not be refunded;

**D. Current Students who transfer out or withdraw**

The current students who apply for university transfer or withdrawal after registration will not be refunded.

**3. Refund Procedures**

**3.1 For applicants who meet the Refund Policies listed above**

Fill in the refund application form (refer to the template), and then submit to International Students

Admissions Office with the following:

- ☒ Copy of passport
- ☒ Copy of Chinese Bank account information
- ☒ Copy of Opening Bank information
- ☒ Copy of Payment receipt
- ☒ Others (visa rejection statement from the embassy or consulate etc.)

Please note that it take at least 90 working days to deal with the refund process.

**4. Shanghai University reserves the right to revise and explain the items in this agreement above.**

